



2700 North 27th St.  
Lincoln, NE 68521  
Phone: (402) 467-4151  
Fax: (402) 467-4347  
ashley@aaarentsevents.com

**You must submit this form even if you do not need tables and chairs.**

## Nebraska Builders Home & Garden Show March 12-14, 2021 | Lancaster Event Center | Lincoln, NE

HBAL provides you with one (1) table covered in white vinyl and skirted in your choice of colors listed below and two folding chairs per exhibitor at no cost. This form is for you to order the size of this table and select your skirt color. Please do not order your "no charge table" on any other form. Standard booth size is **10' x 10'**.

Booth Number \_\_\_\_\_

Company Name \_\_\_\_\_

**\*\*Please indicate here if you DO NOT want any tables or chairs\*\***

\_\_\_\_\_ I **DO NOT** want a table provided in my booth space

\_\_\_\_\_ I **DO NOT** want any chairs provided in my booth space

**Otherwise, please select the size of table you would like to have.**

4' x 24"

4' x 30"

6' x 30"

8' x 30"

**Please select skirt color:**

White Red Blue Yellow Black Silver Burgundy Hunter Green Expo Green

Drape colors: White in Pavilion 1 and Blue in Pavilion 4.

Please note, after the deadline there will be a **\$25.00 charge to make any changes.**

**This includes changes made at Show site.**

It is very important to order in advance exactly what you need in your booth.

**PLEASE RETURN THIS FORM DIRECTLY TO AAA RENTS**

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ON OR BEFORE February 15, 2021



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## ADDITIONAL EQUIPMENT ORDER FORM

<u>Furniture</u>	<b>Advance Order</b>	<b>After Deadline</b>
___ Side Chair	15.00	20.00
___ Arm Chair	20.00	30.00
___ Samsonite Folding Chair	10.00	15.00
___ Padded Stool with back	30.00	40.00

<u>Accessories</u>	<b>Advance Order</b>	<b>After Deadline</b>
___ Waste Basket	15.00	25.00
___ Easel Tripod	15.00	25.00

<u>30" High Wood Display Tables - Skirted</u>		
	<b>Advance Order</b>	<b>After Deadline</b>
___ 4' long x 24" wide	32.00	52.00
___ 4' long x 30" wide	34.00	54.00
___ 6' long x 30" wide	45.00	65.00
___ 8' long x 30" wide	55.00	75.00

\_\_\_ 42" HIGH AVAILABLE – ADD \$20.00

<u>30" High Wood Display Tables - Unskirted</u>		
	<b>Advance Order</b>	<b>After Deadline</b>
___ 4' long x 24" wide	12.50	32.50
___ 4' long x 30" wide	14.50	34.50
___ 6' long x 30" wide	16.75	36.75
___ 8' long x 30" wide	18.25	38.25

\_\_\_ 42" HIGH AVAILABLE - ADD \$15.00

<u>30" High Narrow Display Tables - Skirted</u>		
	<b>Advance Order</b>	<b>After Deadline</b>
___ 6' long x 18" wide	45.00	65.00
___ 8' long x 18" wide	55.00	75.00

\_\_\_ 42" HIGH AVAILABLE - ADD \$20.00

<u>Round Tables with Cloth</u>	<b>Advance Order</b>	<b>After Deadline</b>
___ 24" - tall cocktail table	30.00	40.00
___ 24" - low cocktail table	30.00	40.00
___ 36" round table	30.00	40.00
___ 48" round table	30.00	40.00

Color of Cloth \_\_\_\_\_

<u>Carpeting</u>	<b>Advance Order</b>	<b>After Deadline</b>
___ 9' x 10'	100.00	125.00
___ 9' x 20'	200.00	235.00
___ 9' x 30'	300.00	350.00
___ Bulk Carpet	1.00 sq. ft.	1.25 sq. ft.

Circle Color: Red Blue Gray Black

Event Nebraska Builders Home & Garden Show

Company \_\_\_\_\_ Booth# \_\_\_\_\_

Purchased By \_\_\_\_\_ Title \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_ Zip \_\_\_\_\_

Phone \_\_\_\_\_

Order Amount \_\_\_\_\_

Tax @ 7.25% \_\_\_\_\_

Total Due \_\_\_\_\_

**See Credit Card Form For Payment  
 Order Deadline Date: February 15, 2021  
 PAYMENT MUST ACCOMPANY ORDER**



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**FREIGHT HANDLING**

Exhibitor Name \_\_\_\_\_ Booth Number \_\_\_\_\_

As your official drayage company, we would like to give you the following information.  
**PLEASE DO NOT SEND FREIGHT TO THE EXHIBIT FACILITY**, they are not equipped to receive and store freight.  
 ALL SHIPMENTS MUST BE SHIPPED PREPAID AND ADDRESSED IN THIS MANNER:

Label Each Shipment: **Nebraska Builders Home & Garden Show**  
**Company Name / Booth Number**  
**c/o AAA Rents**  
**2700 North 27th St.**  
**Lincoln, NE 68521**

YOUR OFFICIAL DRAYAGE COMPANY WILL PROVIDE THE FOLLOWING SERVICES.

1. Receive and store shipments 15 days prior to move in	<b>Inbound and Outbound Per 100 pounds</b>	<b>Minimum Charge Per Shipment</b>
2. Handling to Exhibit Hall		
3. Empty crate; removal, storage and return	<b>\$55.50</b>	<b>\$75.00</b>

**CALCULATING YOUR TOTAL DRAYAGE**  
 When recording weight, round to the next 100 pounds

\_\_\_\_\_ Divided by 100= \_\_\_\_\_ X \$55.50 = \$ \_\_\_\_\_  
 Total Pounds TOTAL

**RE-FORWARDING INSTRUCTIONS AT CLOSE OF SHOW**

Ship To \_\_\_\_\_ Prepaid \_\_\_\_\_

Address \_\_\_\_\_  
 Street City State Zip Collect \_\_\_\_\_

Description \_\_\_\_\_ Number of Pieces \_\_\_\_\_

Forward Via: \_\_\_ Motor Freight \_\_\_ Air Freight \_\_\_ Other \_\_\_\_\_

Specify Carrier \_\_\_\_\_ **\*\*\*Please Note, We do not re-ship by UPS\*\*\***

All shipments should be insured by the Exhibitor from the time they leave the firm until they return from the show. AAA Rents, Inc. is not responsible for shipments left in the booth with no forwarding instructions. Pieces will be counted and shipped as they are found when they are removed from the exhibit hall. AAA Rents, Inc. will not be responsible for damage to uncrated materials or those improperly packed, any concealed damage, loss or theft after they have been delivered to the booth or before they have been picked up for loading from the Exhibit Hall. The maximum liability is .30 cents per pound per article. At the close of show where carriers fail to pick up or refuse to accept shipments, AAA Rents, Inc., reserves the right to re-route shipments. Where no disposition is provided, material may be hauled to our warehouse pending advice from the Exhibitor who will be charged accordingly for this service. No liability will be assumed as a result of such re-routing or handling.



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**ORDER RECAP AND CREDIT CARD AUTHORIZATION FORM**

Name of Event           **Nebraska Builders Home & Garden Show**           Date           Mar. 12-14, 2021            
 Company Name \_\_\_\_\_ Booth# \_\_\_\_\_  
 Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Ordered By \_\_\_\_\_ Title \_\_\_\_\_  
 Phone \_\_\_\_\_ Fax \_\_\_\_\_  
 Signature \_\_\_\_\_ Date Ordered \_\_\_\_\_

**PLEASE COMPUTE YOUR ORDERS**

Rental Order .....	\$ _____
Tax @ 7.25% .....	\$ _____
Freight Handling (non-taxable) .....	\$ _____
Total Due .....	\$ _____

**PLEASE FILL OUT THE FOLLOWING INFORMATION FOR CREDIT CARD PAYMENT**

Cardholder Name (PLEASE PRINT) \_\_\_\_\_  
 Billing Address for Card \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_  
 Card Number \_\_\_\_\_ Exp. Date \_\_\_\_ / \_\_\_\_  
 V-Code \_\_\_\_\_  VISA  MASTERCARD  AMERICAN EXPRESS  DISCOVER  
 Cardholder Signature \_\_\_\_\_

**PAYMENT POLICY: 100% PLUS ALL APPLICABLE TAX IS DUE BY FEBRUARY 15, 2021.**  
 ORDERS TAKEN DURING SHOW SET UP REQUIRE CREDIT CARD INFORMATION BEFORE ITEMS ARE  
 PLACED IN THE BOOTH. ONCE EQUIPMENT IS PLACED IN YOUR BOOTH, NO REFUNDS WILL BE GIVEN.